

ADMINISTRATIVE - INTERNAL USE ONLY

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ADM-3.1

25 September 1963

MEMORANDUM FOR: EO-DD/S&T

25X1A

SUBJECT : Retirement - [REDACTED]

25X1A

This is to suggest that the subject of Mr. [REDACTED] retirement (effective: 13 November 1963; last working day: 1 November 1963) be brought up at the Senior Staff Meeting scheduled for 7 October 1963.

A brief sketch follows:

25X1A

[REDACTED] Deputy Asst. Director, Computer Services, GS-15. Served with CIA since 17 March 1947 in various assignments connected with the Agency's automation programs. In addition, [REDACTED]

25X1A

[REDACTED]; Member of the CIA Mechanical Linguistics Committee; Member of the CIA Automatic Data Processing Committee.

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[REDACTED]  
Administrative Officer  
Computer Services

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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	Executive Director				
2	7E12 HQ				
3	Attach: DD/S&T-1503-63, 25 Sep 63				
4	25X1A				
5	1 - DD/S&T Subj				
6	1 - DD/S&T Chrono				
	DD/S&T: [REDACTED]:bb				
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: DD/S&T-1521-63					
<p>My advice was sought by people in OCS as to how best to make a public announcement concerning the forthcoming retirement of [REDACTED]</p> <p>It was suggested to them that a memorandum, along the lines of the attached, be prepared and I would undertake to get it to Mr. Kirkpatrick's attention. FYI a request has also gone forward to have [REDACTED] awarded the Intelligence Medal of Merit.</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
[REDACTED]				25 Sept 63	
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